



Australian Horse Riding Centres

CHECKLIST FOR APPROVAL OF RIDING ESTABLISHMENTS

Name of Establishment:

Date:Checked by:

Legend: (f) = fundamental criteria (must have now)
(n) = non fundamental criteria (can be addresses within 3 months)

1. Insurance

a. Show proof of insurance to the value of at least \$10,000,000. 00.

Insurer: yes / no (f)

b. Is there a client indemnity form in use for every rider?..... yes / no (f)

c. Is there an incident/accident report procedure?..... yes / no (f)

2. Business

a. Show proof of council approvals for business use yes / no (f)

b. Is the business registered as a workplace?..... yes / no (f)

c. Are business names registered?..... yes / no (f)

d. Is the business clearly signed for the public to identify?..... yes / no (f)

e. Rules and requirements are clearly provided for arriving clients..... yes / no (f)

f. Does the business have an Operations Manual available for staff,
clients and authorities to read..... yes / no (f)

g. Does the business have an Occupational Health and Safety Policy available for staff,
clients and authorities to read..... yes / no (f)

3. Horse Welfare

a. Are the horses used of suitable size, conformation and disposition? yes / no (f)

b. Are the horses maintained in good health and fitness?..... yes / no (f)

c. Describe the condition of the horses in general:

excellent / good / satisfactory / unsatisfactory / bad.

d. Are there any outstanding cases? yes / no

If "yes" describe:

e. Are the horses used at least 5 years of age? yes / no (f)

f. Are the horses used, mares in advanced state of pregnancy (more than 8 months gestation) or lactating mares within 3 months of foaling?... yes / no (f)

g. Are stallions, cryptorchids or geldings exhibiting excessive masculine behaviour being used by the establishment for clients? yes / no (f)

h. Are the horse's feet properly trimmed, cared for and in sound condition?yes / no (f)
Date of last farrier visit. _____

i. Do horses receive veterinary attention when necessary? yes / no (f)

j. Are the horses inoculated against tetanus regularly? yes / no (f)

Date of last inoculation. _____

k. Are teeth kept in good order?..... yes / no (f)
Date of last check _____

l. Are horses wormed regularly? yes/ no (f)
Last date of worming. _____

m. Are all necessary precautions taken to minimise the spread of disease, especially parasitic?
..... yes / no (f)

n. Is there a veterinary first aid kit?..... yes / no (f)

o. Are there any signs of the following:

Queensland itch yes / no /treated (n)
Saddle sores..... yes / no /treated (n)
Pressure points..... yes / no /treated (n)
Wither problems yes / no /treated (n)
Split mouths yes / no /treated (n)
Lumps. bumps, cuts yes / no /treated (n)

p. Are the horses provided with adequate quality food to meet with the requirements of maintenance, growth and work? yes / no (f)

q. Is uncontaminated water available at all times? yes / no (f)

r. Do horses have access to suitable shelter or are they suitably rugged? yes / no (f)

s. If premises have stabling facilities are they of adequate size and with proper drainage? yes / no (f)

t. Is there a schedule of exercise and adequate rest for the horses?yes / no (n)

u. Is suitable provision made for storage of feed?..... yes / no (f)

v. Is suitable provision made for storage of bedding?.....yes / no (n)

w. Is suitable provision made for storage of saddlery? yes / no (f)

x. Are there records for horse care/health? yes / no (f)

y. Workload:

No more than 6 hours per day in Arena yes / no /na

No more than 8 hours per day on trail yes / no /na

At least 1 day per week with no work yes / no

4. Safety

a. Is there a maintenance log for saddlery, harness and equipment yes / no (n)

b. On the day of inspection are the following in good order:

Saddles:

stitched points..... yes / no (f)

synthetic points..... yes / no (f)

trees..... yes / no (f)
girths yes / no (f)
saddle cloths..... yes / no (f)
general condition of leather..... yes / no (f)
do all saddles have a least 2 girth points or a secondary means of attachment?
..... yes / no (f)

Bridles:

suitability of bits.....yes / no (n)
condition/cleanliness of bits..... yes / no (f)
condition of leather..... yes / no (f)
stitching including reins..... yes / no (f)
condition of buckles etc. yes / no (f)

c. Do all persons (including staff) engaged in riding at the establishment wear approved riding helmets.

AS/NZS 3838: 1999, 2000 Current Australian Standard

EN 1384 Current European Standard ASTM F1163 Current US Standard . yes / no (f)

Are all helmets less than 5 years old from date of manufacture yes / no (f)

Is there a no hat no ride rule?..... yes / no (f)

d. Is there provision made for incorrect footwear, are boots/shoes or clogs supplied?
..... yes / no (f)

e. Is there adequate access for emergency vehicles?..... yes / no (f)

f. Is correct clothing available for clients i.e. pants or a no ride rule apply? yes / no (f)

g. Is suitable human first aid equipment available and suitably stocked? yes / no (f)

h. Is human, pedestrian & vehicle traffic separated and clearly marked? yes / no (f)

- b. Is there appropriate signage to direct clients? yes / no (f)
- c. Is there warning signs highlighting the risks involved?..... yes / no (f)
- d. **In case of electric fences :**
 - d1. Is fencing close to horse working areas?..... yes / no (f)
 - d2. Are there warning signs on fences? yes / no (f)
- e. Are there adequate toilet facilities available?..... yes / no (f)
- f. Is there a suitable saddling area?..... yes / no (f)
- g. Is there appropriate fencing to at least 1.2 metres for arenas? yes / no (f)
- h. Is arena fencing constructed safely ie. no exposed posts or obstructions?yes / no (f)
- i. Riding surfaces provide good footing and are level..... yes / no /(f)
- j. Riding surfaces are free from obstructions and rubbish yes / no /(f)
- k. Riding arenas are large enough for the expected number of riders yes / no /(f)
- l. Buildings and adjacent areas have a fire prevention program and written plan of action in case of fire..... yes / no (f)
- m. Fire extinguishes are available and appropriately located yes / no (f)
- n. Evacuations are practiced including horse evacuationyes / no (n)

7. Trail riding centres

- a. Is there an enclosed mounting area? yes / no (f)
- b. Is there safe access to safe trails? yes / no (f)
- c. Are there any road crossings?..... yes / no
What pre cautions are taken for road crossings? (f)
- What pre cautions are taken at night or at dusk (reflectors)? (f)

d. Do trail rides operate through areas where there are loose horses?yes / no (n)
What pre cautions are taken? (f)

e. Do trail rides operate through public or vehicle areas? yes / no (f)
What pre cautions are taken? (f)

f. Does the trail instructor/supervisor carry a first aid kit? yes / no (f)

g. Does the trail instructor/supervisor carry communications equipment? .. yes / no (f)

h. What access has base unit to trails in case of emergency? (f)

i. Is there evidence of track monitoring and maintenance? yes / no (f)

